



**PARKS AND RECREATION COMMISSION  
AGENDA  
Regular Meeting**

**Wednesday, February 15, 2017 • 6:30 p.m. • San Bruno City Hall, 567 El Camino Real – Room 115**

**WELCOME TO OUR COMMISSION MEETING**

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC DISCUSSION. Please state your name and address; if you are representing an organization, please state the name of the organization. In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us 48 hours prior to meeting (616-7180).

**Please note: Commission policy allows a maximum of three (3) minutes for individual comments.**

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1. **CALL TO ORDER/ROLL CALL:**
2. **PLEDGE OF ALLEGIANCE:**
3. **APPROVAL OF THE AGENDA:**
4. **APPROVAL OF THE MINUTES:** January 18, 2017
5. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
6. **CONSENT CALENDAR:** None.
7. **NEW BUSINESS:** None.
8. **UNFINISHED BUSINESS:**
  - a. Receive Report and Provide Input on the 60% Design of the Earl-Glenview Park
  - b. Receive Report and Provide Input on the 60% Design of the Florida Avenue Park
9. **EXCLUDED CONSENT:** None.
10. **ITEMS FROM STAFF:** Oral Update on City Council Action Regard Community Facilities  
Visioning and Reminder of CPRS Annual Conference February 28 - March 3, 2017.
11. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
12. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:**
  - a. Subcommittee Updates (as needed)
    1. Adopt-a-Park Program (Palmer, Gonzales)
  - b. Report from Commissioners

**13. ADJOURNMENT:**

**\*\* POSTED PURSUANT TO LAW \*\***



## CITY OF SAN BRUNO

Community Services Department

### MEETING MINUTES

#### Parks and Recreation Commission

January 18, 2017

1. **Call to Order/Roll Call:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:33 p.m. Commissioners Present: Chair Palmer, Vice Chair Davis, Gonzales, Greenberg, Nigel, Salazar, Zamattia and Youth Representative, Charlene Smith. Commissioners Absent: Melendrez. Staff: Burns, Venezia and, Aker.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Greenberg led the Pledge of Allegiance.
3. **APPROVAL OF THE AGENDA:** **MSC Salazar/Nigel** for approval of the agenda. Approved unanimously. Commissioner Greenberg abstained.
4. **APPROVAL OF MINUTES:** **MSC Nigel/Salazar** for approval of the minutes. Approved unanimously.
5. **PUBLIC COMMENT:** **Anna Lopez, 236 Mastick Avenue**, told the Commission she was there to let the Commission know that the current dog park in San Bruno was inadequate and why there were not more places accessible for dog owners to take their dogs. **Reyna O'Brien, 293 Florida Avenue**, expressed to the Commission that she feels the current dog park at Commodore Park is not suitable for dogs. **Tim O'Brien, 293 Florida Avenue**, asked if there was still opportunity for the community to have input on the construction of Florida Park. Director Burns responded that staff would be presenting 60% plans for both the Florida and Earl-Glenview Park at the Commission's February meeting and that both neighborhoods would be invited to the meeting in order to provide input. **Tim O'Brien** also suggested the Commission have caution signs put up in parks around the City because he often witnesses people driving carelessly near play areas. Chair Palmer asked Mr. Obrien if he is suggesting standardized signs in all City parks, and Mr. O'Brien replied that he was. **Anna Lopez** added that besides caution signs, the intersection at City Park near the pool needs a stop sign installed for safety.
6. **CONSENT CALENDAR:** None.
7. **CONDUCT OF BUSINESS:**
  - a. Overview of Rules and Enforcement Regulating Dogs in City Parks and City Council Request for Input on Future Improvements to the City's Dog Park Located on Commodore Drive – Director Burns reported to the Commission that the City Council is requesting input from the Parks and Recreation Commission on strategies for addressing dogs in City parks and suggestions for



improvements and additional amenities at the dog run located at Commodore Park. The City Council is requesting this input in response to concerns from residents about dogs in parks. Currently, the municipal code states that dogs are not allowed off or on leash at any park in the City with the exception to the dog run located at Commodore Park. The Police Department currently enforces the municipal code about no dogs in parks when they are called out to areas by residents, if resources are available. She added that any suggestions the Commission has for improvements for the dog run at Commodore Park can be developed for project proposal as part of the Fiscal Year 2017/18 budget. **Anna Lopez** suggested that if improvements are made at the dog park in Commodore Park to make sure there is a separate area for large dogs and small dogs. **Reyna O'Brien** asked Director Burns how she can introduce a petition from residents of San Bruno who would like the municipal code changed so that dogs are allowed in City parks. Director Burns replied that tonight's agenda was the first step into whether the Parks and Recreation Commission would like to look into proposing a change to the existing municipal code or propose a request to the City Council for improvements to the dog park located in Commodore Park. Commissioner Greenberg commented that she often sees dogs in parks and at City events and prefers not to contact police for that type of offense. She suggested that addressing this issue in the municipal code would be better suited in a smaller separate meeting of the Parks and Recreation Commission. Commissioner Davis suggested for a short term solution they add lighting to the existing Commodore Park and fixing some of the trip hazards by adding some sod to parts of the park and locking off two sides to separate small dogs and large dogs. For a long term solution she suggested making Commodore Park a small dog park and looking for a new site to create a dog park for large dogs. Youth Representative said that she believes a change to the municipal code would be a better option for the residents of San Bruno. Commissioner Salazar commented that although he is aware that improvements are needed at the dog park facility in Commodore Park, he would also like the Commission to consider that improvements would not necessarily mean that residents would use that facility more. Commissioner Gonzalez said residents bring their dogs to Grundy Park because of the proximity to their homes and not the existing condition of the dog area in Commodore Park. She added that she would like the Commission to keep in mind how afraid kids are of dogs when discussing the topic of dogs in parks. She suggested the Commission possibly look at time restrictions for dog users in the park as a solution. Commissioner Zamattia said that the Commission has discussed this in past years but nothing can be done until a budget is approved for improvements by City Council. She also said that if the Commission would like to recommend a change to the municipal code about dogs in City parks, there needs to be specific language referring to the length of the leash for dogs. Commissioner Nigel suggested Buckeye Park for a possible dog area in another park and agreed with Commissioner Davis in her remarks of needing a long term solution for dog owners in San Bruno. Chair Palmer thanked everyone for their comments. **MSC Gonzales/Davis** to request City Council to provide guidance and further instruction back to the Commission on additional discussion that could potentially result in an amendment to the municipal code to allow on leash dogs in City parks. Passed with a 6-1 vote. Commissioner Salazar opposed the motion because he felt there would be no real benefit to changing a law that cannot be enforced by the Police Department. **MSC Gonzales/Davis** would like to recommend to City Council to consider inclusion in the 17/18 Capital Budget for improvements to the Commodore Dog Park. Passed unanimously.



- b. Receive Request From the City Council for Parks and Recreation Commission Input Regarding the Installation of Play Equipment at Centennial Plaza – Director Burns told the Commission that the Council has requested their input on the installation of play equipment at Centennial Plaza. Commissioner Davis said she would like to see it utilized better but was against a playground. Commissioner Greenberg agreed with Commissioner Davis and added that play equipment in that location would be problematic because of traffic and the wind. Commissioner Gonzales commented that the City already had two new parks in current planning and the space would be better utilized with a bench or seating areas. Chair Palmer stated that he is opposed to play equipment and would like to wait to see what the Downtown Streetscape Plan can offer. **Brian Mersney, Kains Avenue**, told the Commission that the café next to Centennial Plaza expressed an interest in leasing the area to have seating tables outside. He suggested the Commission look at the possibility of making money from renting the space. **Councilmember Medina** commented that the current area in Centennial Plaza is very uninviting and would like to see this area addressed now instead of waiting for the Streetscape Plan. **MSC Palmer/Gonzales** to recommend to City Council that something be done to Centennial Plaza to make it more user friendly in an interim basis at a very low cost without play equipment. Passed unanimously.
  - c. Approval of the 2017 Commission Meeting Schedule – Commissioner Greenberg suggested that the Commission combine two of their summer meetings instead of skipping the month of July. Commissioner Davis was opposed to changing their schedule because it's worked for them in the past and didn't see the need for a change. Director Burns also confirmed per prior Commission input that the Commission only wished to televise their April meeting. The Commission agreed and requested their schedule to reflect that. **MSC Nigel/Salazar** to approve the 2017 Meeting Schedule with the televised meeting in April. Passed with a 6-1 vote. Commissioner Greenberg opposed.
8. **UNFINISHED BUSINESS:**
- a. Oral Report on Lights Used by the Lowen Soccer Club at the Crestmoor Field – Director Burns reported that Lowen Soccer Club did not use lights this season due to weather and game cancellations.
9. **EXCLUDED CONSENT:** None.
10. **ITEMS FROM STAFF:**
- a. Community Forums – Monday, January 23, 2017, 6:30 pm at San Bruno Senior Center – Director Burns reminded the Commission that the City had invited all Boards, Commissions, and Committees to a special Facilities Vision Plan meeting for their feedback and input to help identify the community's highest priority for development of one or more new community facilities. The meeting would be held on Monday, January 23, 2017 at the Senior Center.
11. **PUBLIC COMMENT:** None.
12. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:**
- a. Subcommittee Updates – None.
  - b. Report from Commissioners – Commissioner Nigel thanked the Parks staff for their efficient work during the recent storms. He also suggested the Commission attend upcoming meetings regarding Crestmoor fields. Commissioner Greenberg asked for an update on the replacement of trees on Peachwood. Director Burns replied that City staff is working with the private property owner to ensure

replanting, per the requirements of the permit.

13. **ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at 8:53 p.m.

Respectfully Submitted,

Ludmer Aker  
Executive Assistant  
City of San Bruno

DRAFT



**CITY OF SAN BRUNO**  
**COMMUNITY SERVICES DEPARTMENT**

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**DATE:** February 15, 2017

**TO:** Parks and Recreation Commission

**FROM:** Kerry Burns, Community Services Director

**SUBJECT:** Receive Report and Provide Input on the 60% Design of the Earl-Glenview Park

**BACKGROUND:**

Since the City Council's September 27, 2016 approval of the Earl-Glenview Park Master Plan, work has been ongoing to turn the vision of the master plan into detailed design and construction drawings. Through this effort, specific fixtures, finishes, and equipment have been identified for the park.

Prior to completing the park design, the City is again seeking input from the Parks and Recreation Commission and residents on the specific design details.

A letter was sent to all neighborhood residents on February 3, 2017 inviting them to this evening's meeting and the design drawings and materials information has been available for public review on the City's website since February 9, 2017.

**DISCUSSION:**

The plans presented for input by the Commission and neighborhood represent the 60% completion of the park design. The remaining 40% of the design relates to specific grading, irrigation, electrical and civil engineering designs. At this point in the design process, the elements related to the look and use of the park have been designed. This includes elements such as the overall park layout consistent with the City Council approved Earl-Glenview Park Master Plan, fencing, furnishings such as benches and tables, wall features and materials, play equipment, and the plant plan.

**FISCAL IMPACT:**

The cost associated with the the 60% design presented for review and input has been analyzed and is consistent with the costs identified in the Master Plan.

**ATTACHMENTS:**

60% design drawings for the Earl-Glenview Park (10 pages)



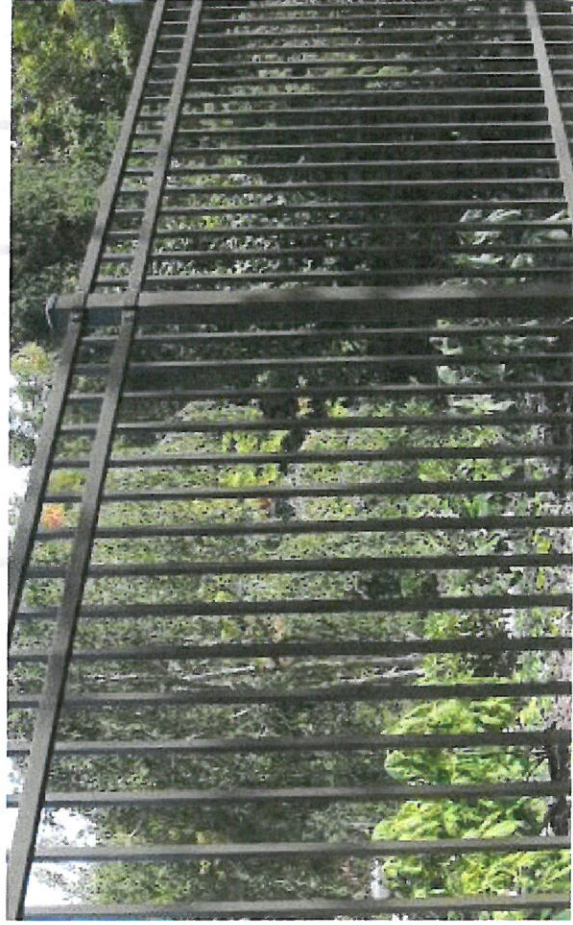


# EAST PARK

60% + Materials Discussion  
15 February 2017



SAN BRUNO - EARL GLENVIEW AVE



Ornamental Metal Fence



# SAN BRUNO - EARL GLENVIEW AVE

## FENCE

60% + Materials Discussion  
15 February 2017

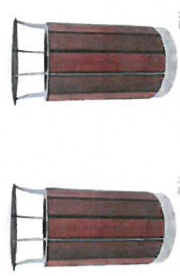




Concrete Table and Chairs



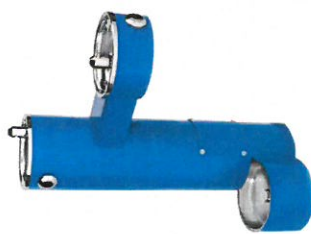
Game Table



Recycling Receptacle with Recycle Decal



Trash Receptacle



MDF Drinking Fountain with Pet Bowl



Dogipot Pet Waste Station



DuMor



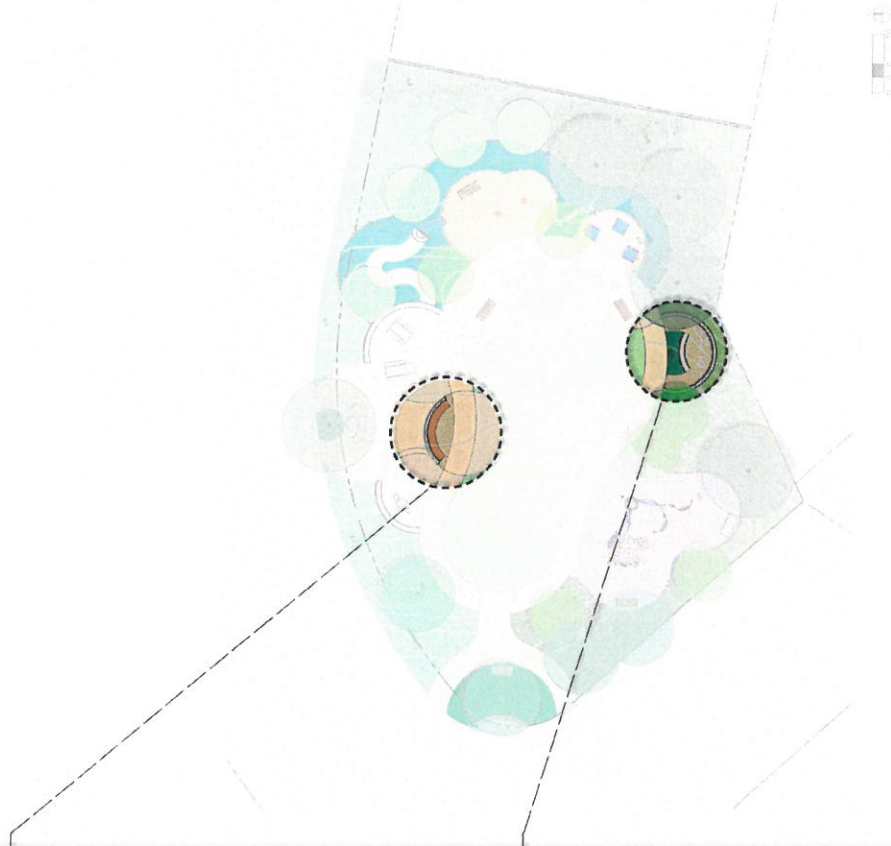
DuMor



Curved Seating



Stone Niche Wall

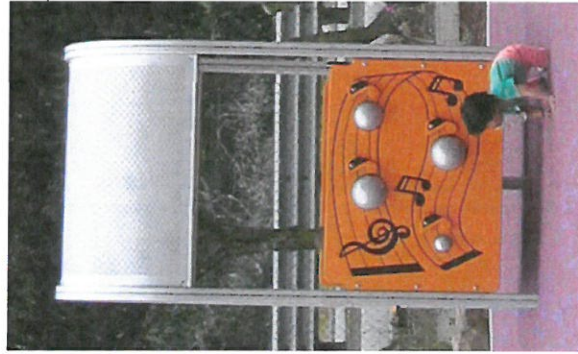


FEATURE SEATWALL  
60% + Materials Discussion  
15 February 2017





Curved Hillside Slide with Climbing Panel



Landscape Structures Clubhouse:  
No safety zone required as shown on  
plans (options to add music or activity  
panels)



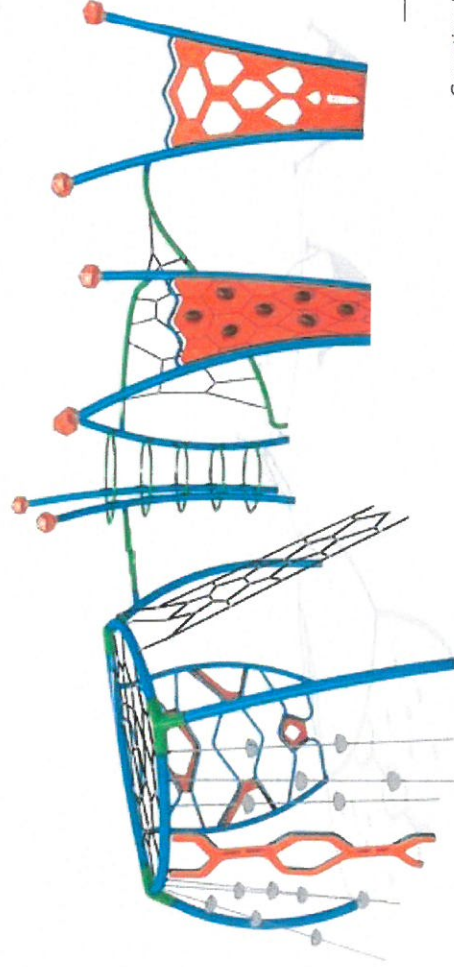
# SAN BRUNO - EARL GLENVIEW AVE

2-5 YR. OLD PLAY  
60% + Materials Discussion  
15 February 2017





Nature Play Boulders



Gametime Ionix



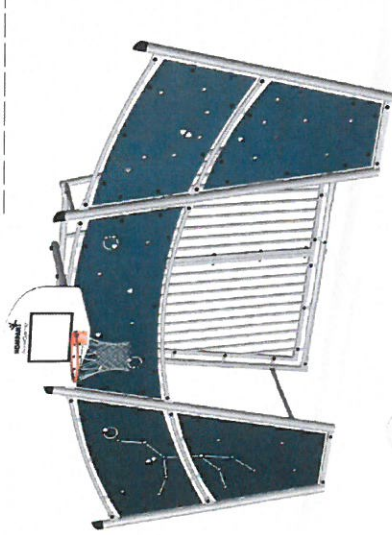
5 - 12 YR. OLD PLAY  
60% + Materials Discussion  
15 February 2017



SAN BRUNO - EARL GLENVIEW AVE







KOMPAN Multi-Goal



Undulating Retaining Wall

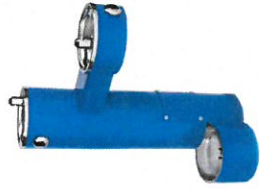
SITE FURNISHINGS



Recycling Receptacle with Recycle Decal.



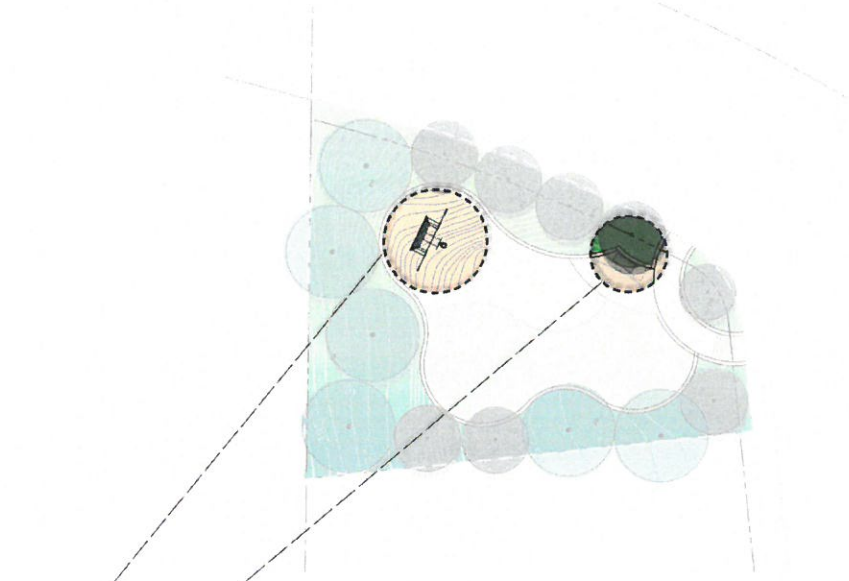
Trash Receptacle



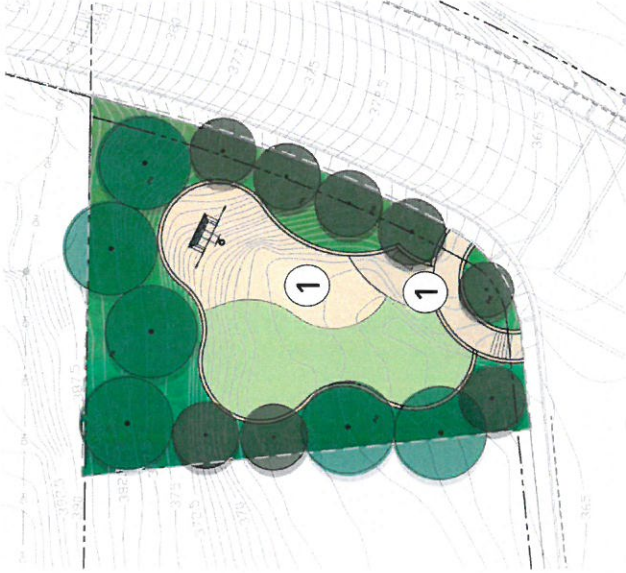
MDF Drinking Fountain with Pet Bowl



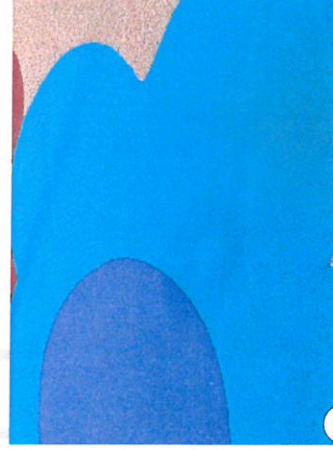
Dogipot Pet Waste Station







1 Colored Concrete



2 Safety Surfacing





## TREES



Quercus Agrifolia



Ulmus



Cercis Occidentalis



Chitalpa tashkentensis Morning Cloud

## PLANTS FOR PLAY



Rhamnus Californica



Ribes Sanguineum



Kniphofia Uvularia



Salvia Spathacea



Ceanothus Concha



Epilobium Everetts Choice



Anigozanthos



Mimulus



Penstemon heterophyllus Blue Bedder



Correa pulchella Mission Bells

## GROUNDCOVER & GRASSES



Erigeron glaucus



Baccharis pilularis Pigeon



Arctostaphylos



Myoporum pavidum



Dietes bicolor

Qty.	Botanical Name	Common Name	Size	Spacing
<b>TREES</b>				
	Chitalpa tashkentensis 'Morning Cloud'	Morning Cloud Chitalpa	15 Gal	15' OC
	Psittacanthus chinensis	Chinese Petal	24" Box	25' OC
	Quercus agrifolia	California Live Oak	24" Box	30' OC
	Quercus kelloggii	California Black Oak	24" Box	30' OC
	Ulmus 'Frontier'	Frontier Elm	24" Box	15' OC
<b>SHRUBS</b>				
	Baccharis pilularis 'Pigeon Point'	Pigeon Point	1 Gal	4' OC
	Ceanothus 'Concha'	Concha Ceanothus	5 Gal	6' OC
	Ceanothus 'Dark Star'	Dark Star Ceanothus	5 Gal	10' OC
	Cercis occidentalis	Western Redbud	15 Gal	10' OC
	Citrus 'Lemonade'	Citrus Lemonade	5 Gal	4' OC
	Correa pulchella 'Mission Bells'	Mission Bells Correa	1 Gal	2' OC
	Rhamnus californica 'Mound San Bruno'	Mound San Bruno Rhamnus	5 Gal	3' OC
	Ribes sanguineum	Red Flowering Currant	5 Gal	7' OC
<b>PERENNIALS</b>				
	Angiozanthos hybrids	Kangaroo Paw	1 Gal	2' OC
	Dietes bicolor	Fortnight Lily	1 Gal	3' OC
	Erigeron glaucus	Beach Aster	1 Gal	1' OC
	Iris douglasiana	Pacific Coast Iris	1 Gal	1' OC
	Kolobaria usida	Red Hot Poker	1 Gal	2' OC
	Mimulus (Diplazis) aurantiacus	Sticky Monkey Flower	1 Gal	4' OC
	Penstemon heterophyllus 'Blue Bedder'	Blue Bedder Penstemon	1 Gal	3' OC
<b>GROUNDCOVER</b>				
	Arctostaphylos 'Pacific Mist'	Pacific Mist	1 Gal	8' OC
	Epilobium 'Everett's Choice'	Everett's Choice Epilobium	1 Gal	4' OC
	Festuca rubra	Red Fescue	1 Gal	1' OC
	Myoporum laetifolium	Myoporum	1 Gal	8' OC
	Salvia spathacea	Hummingbird Sage	1 Gal	4' OC

PLANT MATERIAL  
60% + Materials Discussion  
15 February 2017







**CITY OF SAN BRUNO**  
COMMUNITY SERVICES DEPARTMENT

---

**DATE:** February 15, 2017

**TO:** Parks and Recreation Commission

**FROM:** Kerry Burns, Community Services Director

**SUBJECT:** Receive Report and Provide Input on the 60% Design of the Florida Avenue Park

**BACKGROUND:**

Since the City Council's October 25, 2016 approval of the Florida Avenue Park Master Plan, work has been ongoing to turn the vision of the master plan into detailed design and construction drawings. Through this effort, specific fixtures, finishes, and equipment have been identified for the park.

Prior to completing the park design, the City is again seeking input from the Parks and Recreation Commission and residents on the specific design details.

A letter was sent to all neighborhood residents on February 3, 2017 inviting them to this evening's meeting and the design drawings and materials information has been available for public review on the City's website since February 9, 2017.

**DISCUSSION:**

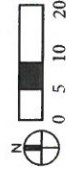
The plans presented for input by the Commission and neighborhood represent the 60% completion of the park design. The remaining 40% of the design relates to specific grading, irrigation, electrical and civil engineering designs. At this point in the design process, the elements related to the look and use of the park have been designed. This includes elements such as the overall park layout consistent with the City Council approved Florida Avenue Park Master Plan, fencing, furnishings such as benches and tables, wall features and materials, play equipment, and the plant plan.

**FISCAL IMPACT:**

The cost associated with the the 60% design presented for review and input has been analyzed and is consistent with the costs identified in the Master Plan.

**ATTACHMENTS:**

60% design drawings for the Florida Avenue Park (9 pages)



# SITE PLAN

60% + Materials Discussion  
15 February 2017



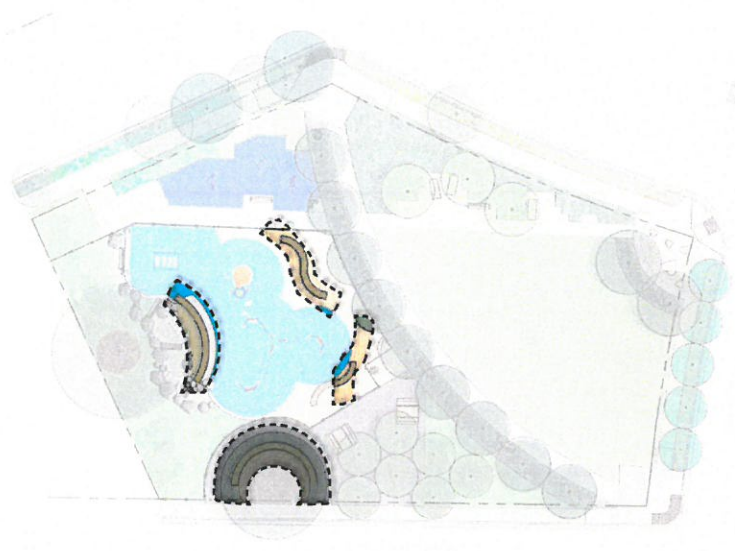




STREETLIFE R&R S-curve Bench



STREETLIFE Hardwood  
skateboard deterrent



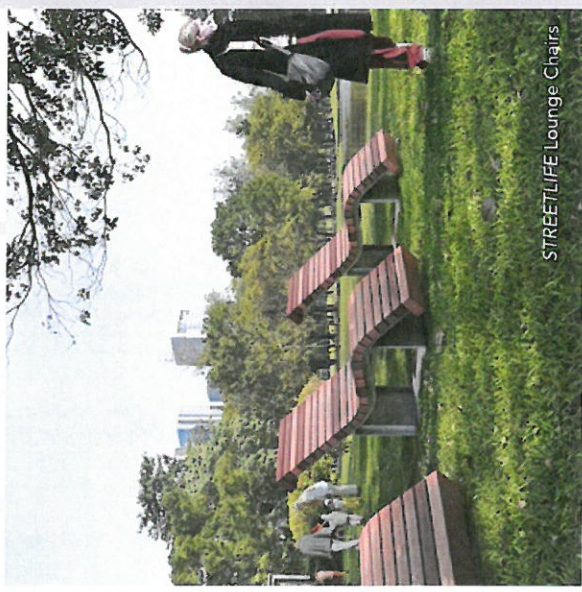
SAN BRUNO - FLORIDA AVE

CURVILINEAR SEATING  
60% + Materials Discussion  
15 February 2017



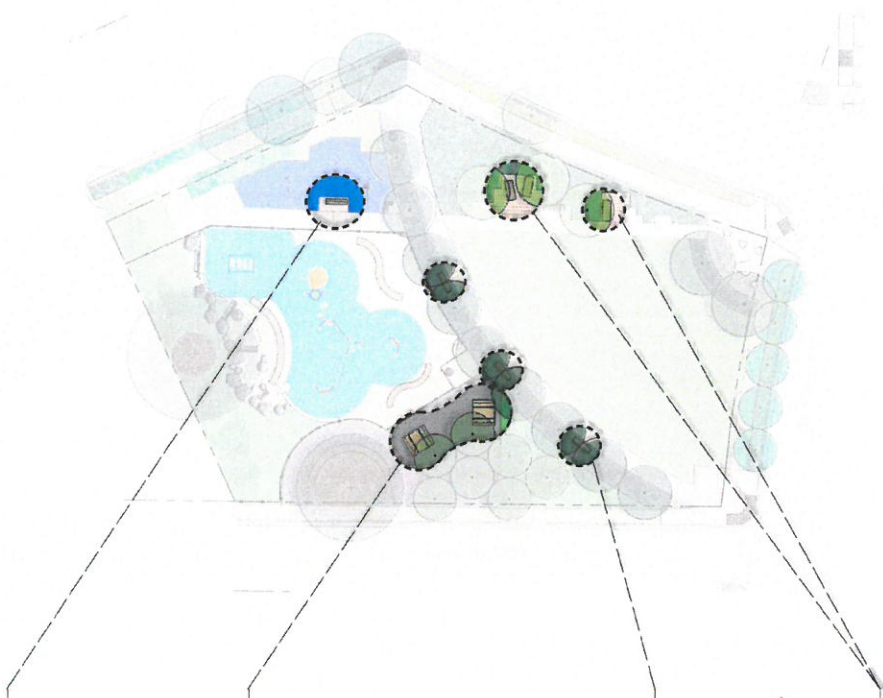
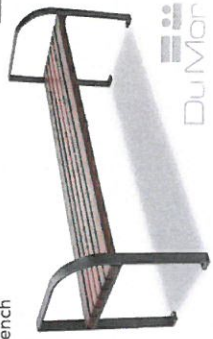


FORMS + SURFACES 'Knight' Picnic Table



STREET/LIFE Lounge Chairs

Bench

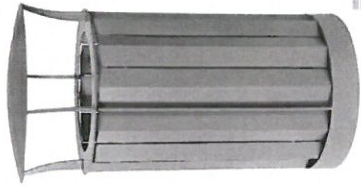


SITE FURNISHINGS: Seating  
60% + Materials Discussion  
15 February 2017

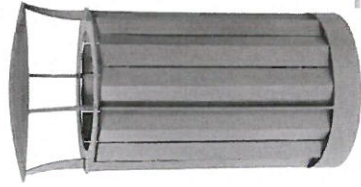


SAN BRUNO - FLORIDA AVE





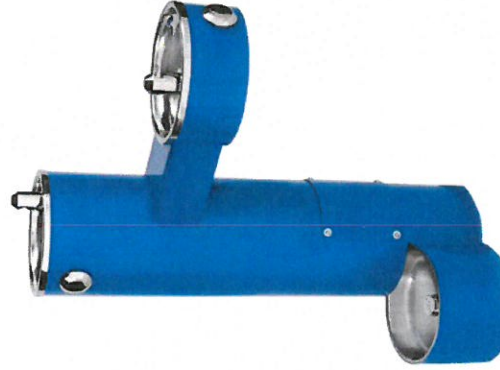
Recycling Receptacle with  
Recycle Decal.



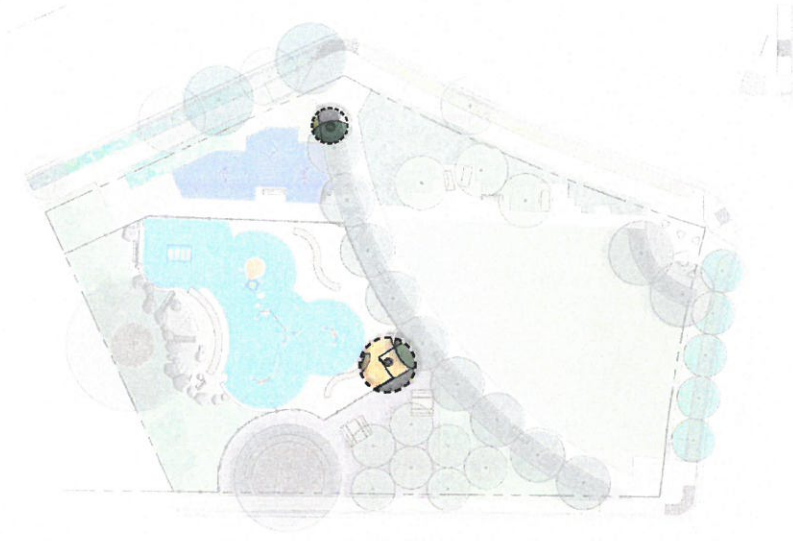
Trash Receptacle



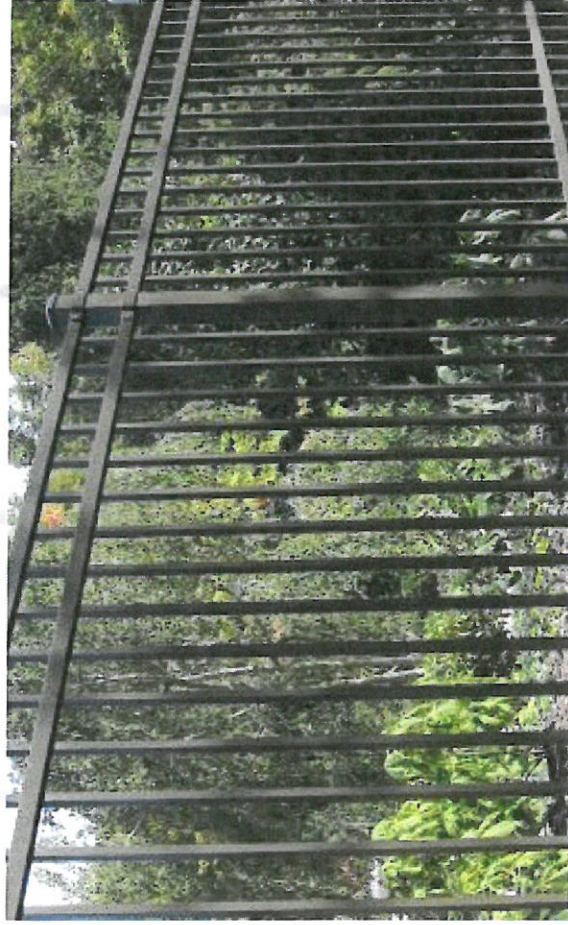
Dogipot Pet Waste Service Station



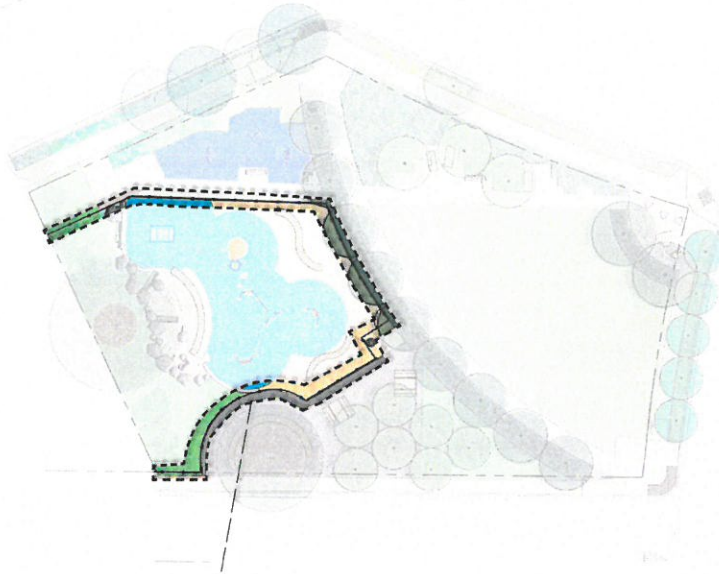
MDF Drinking Fountain with Pet Bowl



SITE FURNISHINGS  
60% + Materials Discussion  
15 February 2017



Ornamental Metal Fence



SAN BRUNO - FLORIDA AVE

FENCING  
60% + Materials Discussion  
15 February 2017

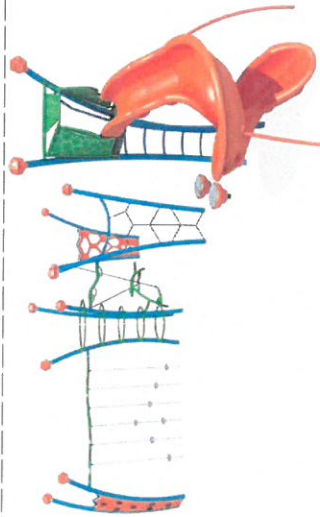
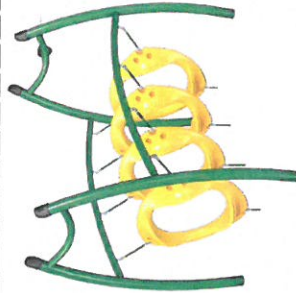




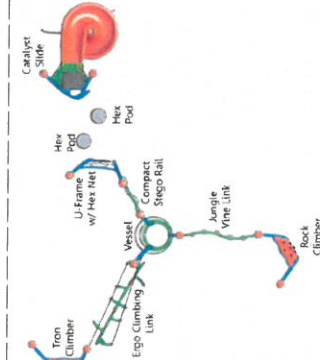
Nature Play for All Ages



GAMETIME Worm Hole for Ages 2 - 5



GAMETIME APOLLO for Ages 5 - 12

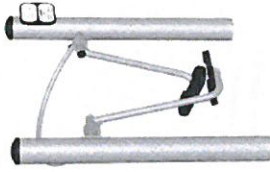


PLAY AREA  
60% + Materials Discussion  
15 February 2017





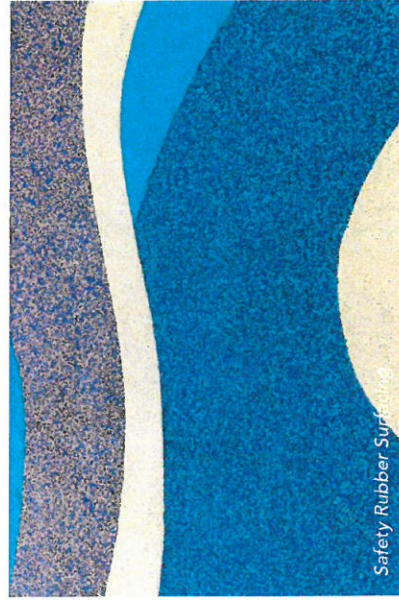
KOMPAN Upper Body Trainer



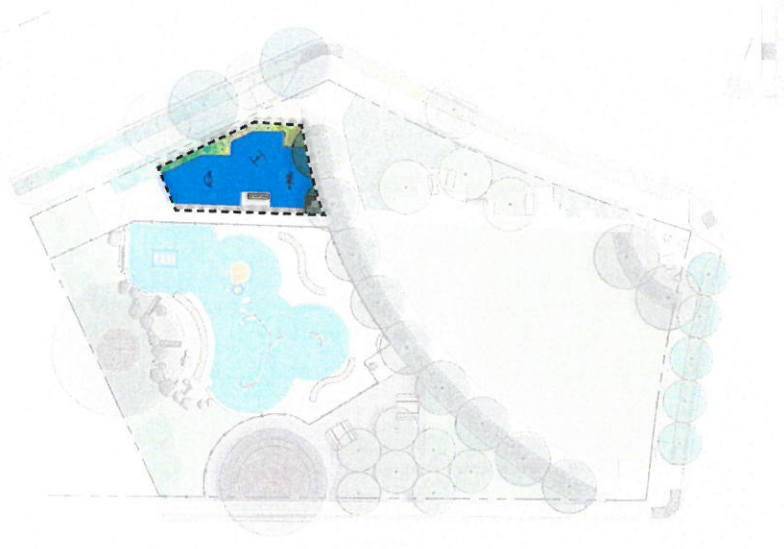
KOMPAN Free Trainer



KOMPAN Cross Trainer



Safety Rubber Surfacing



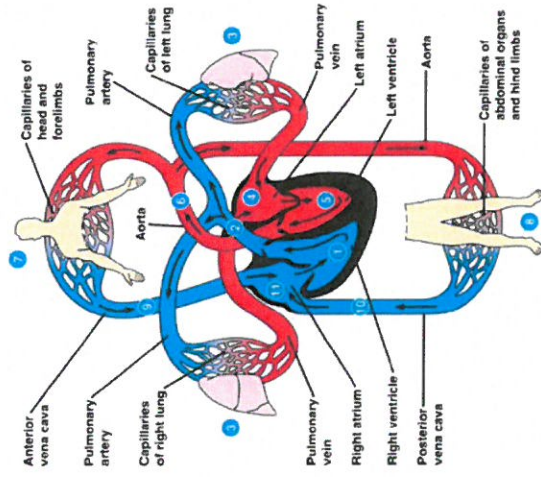
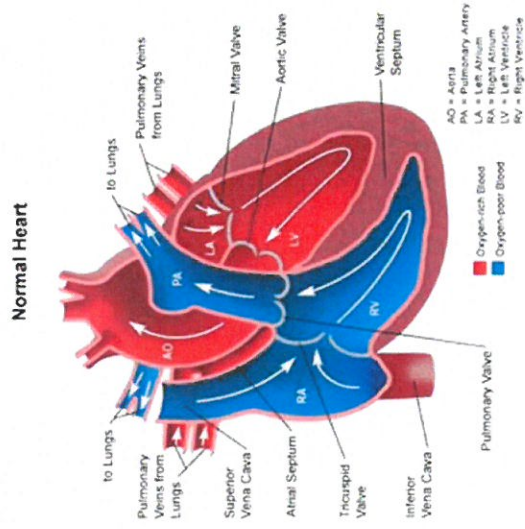
AGES 15+ PLAY FEATURES  
60% + Materials Discussion  
15 February 2017



SAN BRUNO - FLORIDA AVE

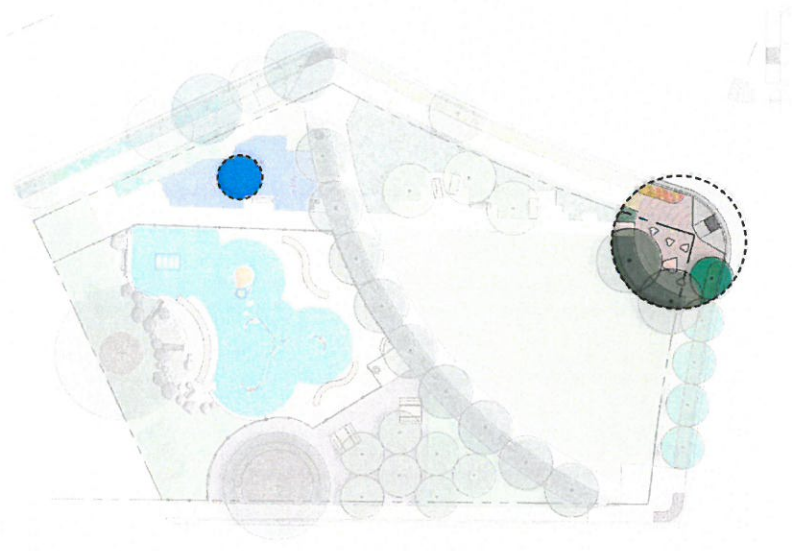


# INTERPRETIVE SIGNAGE



## FUNCTIONS:

- Transports oxygen and removes carbon dioxide
- Transports nutrients and removes wastes
- Fights diseases
- Transports hormones
- Regulates body temperature



CITY WITH A HEART  
60% + Materials Discussion  
15 February 2017

SAN BRUNO - FLORIDA AVE



## TREES



## Preliminary Plant List

Florida Ave Park, San Bruno, California  
Sunset Zone 17, WUCOLS Region 1, USDA Zone 10a

Q. Code	Botanical Name	Common Name	Size	Spacing
<b>TREES</b>				
T1	<i>Acer palmatum</i>	Japanese Maple	5 GAL	As Shown
T2	<i>Acer platanoides</i> 'Crimson King'	Norway Maple	5 GAL	As Shown
T3	<i>Platanus acerifolia</i>	London Plane	5 GAL	As Shown
T4	<i>Quercus lobata</i>	Valley Oak	24" BOX	As Shown
T5	<i>Rhus lancia</i>	African Sumac	5 GAL	As Shown
<b>SHRUBS</b>				
S	<i>Ceanothus</i> 'Julia Phelps'	Julia Phelps Ceanothus	5 GAL	
S	<i>Cercis occidentalis</i>	Redbud	5 GAL	
S	<i>Cistus incanus</i>	Pink Rockrose	5 GAL	
S	<i>Diplopia aurantiaca</i>	Sticky Monkey Flower	1 GAL	3' OC
S	<i>Ribes viburnifolium</i>	Evergreen Currant	1 GAL	3' OC
S	<i>Rhamnus californica</i> 'Eve Case'			
<b>PERENNIALS</b>				
P1	<i>Chrysanthemum indicum</i>	Yellow	1 GAL	1' OC
P	<i>Chrysanthemum morifolium</i>	Chrysanthemum	1 GAL	2' OC
P	<i>Epilobium angustifolium</i>	Slender St. Peter's	1 GAL	3' OC
P	<i>Penstemon naevius</i> sp.	Slender Penstemon	1 GAL	3' OC
P	<i>Salvia greggii</i> 'Furman's Red'	Furman's Red Autumn Sage	1 GAL	2' OC
<b>GROUNDCOVER AND GRASSES</b>				
G1	<i>Antistaphylos 'Pacific Mist'</i>	Pacific Mist Manzanilla	1 GAL	3' OC
G	<i>Festuca californica</i>	California Fescue	1 GAL	2' OC
G	<i>Festuca rubra</i>	Canyon Prince Wild Rye	1 GAL	1' OC
G	<i>Leymus condensatus</i> 'Canyon Prince'	Deer Grass	1 GAL	2' OC
G	<i>Muhlenbergia rigens</i>			
<b>STORMWATER PLANTER PERENNIALS</b>				
G	<i>Berberis sedge</i>	Berkeley Sedge	1 GAL	18" OC
G	<i>Deschampsia cespitosa</i> 'Sonoma Coast'	Coastal Tuffet Hair Grass	1 GAL	18" OC
G	<i>Iris douglasiana</i>	Douglas Iris	1 GAL	1' OC
G	<i>Juncus patens</i>	California Gray Rush	1 GAL	18" OC

## PLANTS FOR PLAY



Achillea Millefolium



Ribes Viburnifolium



Lupinus Albifrons



Salvia Greggii 'Furman's Red'



Penstemon



Diplacus Aurantiacus Lomoc



Ceanothus 'Julia Phelps'

## GRASSES



Muhlenbergia Rigens



Leymus 'Canyon Prince'



Festuca Rubra



Juncus Patens



Festuca Glauca

SAN BRUNO - FLORIDA AVE

PLANT MATERIALS  
60% + Materials Discussion  
15 February 2017

